

College Achieve Paterson Charter School

Minutes for Board of Trustees Meeting October 3, 2019 Formal Action Will or May be Taken

- I. **Call to Order by Board President: 6:09**
 II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in the Courier News. Formal action will be taken.

III. **Roll Call**

Board Member	Present	Absent	Board Member	Present	Absent
Craig Woolridge	X-Phone		Jerry Walker		X
Roger Grutzmacher	X-Phone		Dr. Samuel Johnson		X
Kenyatta Stewart	X-Phone				

Also Present	Present	Absent
Brian Falkowski Ed.D., SBA		X
Kristina Haugen, School Business Office	X	
Michael Piscal, CEO, College Achieve Public Schools	X	
David Corse, CFO, College Achieve Public Schools	X	
Gemar Mills, Executive Director, College Achieve Public Schools	X	
David Hespe, College Achieve Public Schools		X

IV. **Minutes**

1. To approve the minutes from the Board of Trustee meeting from August 21, 2019.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Craig Woolridge	1	X				Jerry Walker					X
Roger Grutzmacher		X				Dr. Samuel Johnson					X
Kenyatta Stewart	2	X									

V. **Public Comment**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

VI. **Board President's Report**

1. **Craig Woolridge – Nothing to report**

VII. **Executive Director's Report**

1. Dr. Gemar Mills presented board report on the following:
- a. Enrollment
 - b. Upcoming events
 - c. 7th Grade students exceeded the state average in ELA

VIII. **College Achieve Public Schools Report**

1. Mike Piscal provided an update on the following:
- a. State Visit went well
 - b. Next board meeting presentation on state comparison test scores

IX. Board Comments – None

X. Motions for Approval

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Board Secretary's and Treasurer's Reports for July & August 2019, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the College Achieve Paterson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July & August 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: To approve transfers up to August 30, 2019.
- c. Bills List: To approve bills and check list for the period ending October 3, 2019.
- d. Payroll: To approve the following payrolls:

August 15, 2019	\$72,097.25
August 30, 2019	\$68,808.02
September 13, 2019	\$197,043.83
September 30, 2019	\$187,535.09

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Craig Woolridge	2	X				Jerry Walker					X
Roger Grutzmacher	1	X				Dr. Samuel Johnson					X
Kenyatta Stewart		X									

2. Travel – None

3. Buildings & Grounds – None

4. Personnel

- a. To approve/ratify the following staff for the 2019-2020 school year:

Last Name	Position	Salary	Stipend	Total Comp
10-Month Employees				
Beaton, Shannon	Social Worker	\$60,900.00	N/A	09/09/2019
Bellinger, Laurie	Food Service Manager	\$38,000.00	N/A	08/19/2019
Gordon-Williams, Corona	Middle School Science Teacher	\$62,500.00	N/A	08/23/2019
Garcia, Kenny	Food Service Worker	\$15/hour	N/A	08/19/2019
Harris, William	ELA	\$62,500.00	N/A	TBD
Robinson, Tonya	ELA	\$68,000.00	\$3,000.00	TBD

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Craig Woolridge	2	X				Jerry Walker					X
Roger Grutzmacher	1	X				Dr. Samuel Johnson					X
Kenyatta Stewart		X									

5. Curriculum / Special Education

6. Contracts

- a. To approve the CMO agreement pending attorney review.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Craig Woolridge	2	X				Jerry Walker					X
Roger Grutzmacher		X				Dr. Samuel Johnson					X
Kenyatta Stewart	1	X									

7. Policy / Governance / Operations / Miscellaneous

- a. To approve the School Extra-curricular Clubs and Activities proposal as attached
- b. To approve the Title I Afterschool Tutorials proposal as attached

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Craig Woolridge	2	X				Jerry Walker					X
Roger Grutzmacher		X				Dr. Samuel Johnson					X
Kenyatta Stewart	1	X									

****Kenyatta Stewart 6:29 PM**

Meeting Adjourned at 6:29 PM due to the loss of Quorum