



Minutes for Board of Trustees Meeting March 30, 2020 Formal Action Will or May be Taken

- I. **Call to Order by Board President: 6:42 PM**
II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in the Courier News. Formal action will be taken.

- III. **Salute to Flag**
IV. **Roll Call**

Board Member	Present	Absent	Board Member	Present	Absent
Craig Woolridge		X	Jerry Walker	X	
Roger Grutzmacher		X	Dr. Samuel Johnson	X	
Kenyatta Stewart	X				

Also Present	Present	Absent
Brian Falkowski Ed.D., SBA	X	
Kristina Haugen, School Business Office	X	
Michael Piscal, CEO, College Achieve Public Schools	X	
David Corse, CFO, College Achieve Public Schools	X	
Gemar Mills, Executive Director, College Achieve Public Schools	X	
David Hespe, College Achieve Public Schools	X	

V. **Minutes**

1. To approve the minutes from the Board of Trustee meeting from February 13, 2020.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Craig Woolridge					X	Jerry Walker	2	X			
Roger Grutzmacher		X				Dr. Samuel Johnson		X			
Kenyatta Stewart	1	X									

VI. **Public Comment**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

VII. **Board President's Report- None**

VIII. **Executive Director's Report**

1. **Update on School Closure**
- a. Laptops have been distributed to families of need as well as hotspots
 - b. Spirit Week for students to participate
 - c. No negative experiences to date reported

IX. **College Achieve Public Schools Report**

1. Mike Piscal provided an update on online learning.

X. Board Comments

1. Kenyatta Stewart reported that he does not want to see a RIF.
2. Jerry Walker deferred to Dr. Mills to report on how the school is handling the promotion of kids who are not doing well grade wise. - Dr. Mills reported the school is working with the families to ensure all children get the resources to succeed. The school will be offering summer programs to help students be successful. Staff members contact parents/guardians when students are not attending online courses.

XI. Motions for Approval

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Board Secretary's and Treasurer's Reports for February 2020, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the College Achieve Paterson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: To approve transfers up to February 29, 2020.
- c. Bills List: To approve bills and check list for the period ending March 30, 2020.
- d. Payroll: To approve the following payrolls:
February 14, 2020 \$219,428.82
February 28, 2020 \$213,562.40
- e. Amended budget: To approve the FY20 Annual Budget and its submission to the NJDOE.
- f. FY21 Budget: To approve the FY21 Projected Annual Budget and its submission to the NJDOE.
- g. CMO: To approve an addendum between College Achieve Public Schools Inc. and College Achieve Paterson Charter School, effective Monday, March 30, 2020, retroactive to July 1, 2020, adjusting the CMO fee percentage to 17.5% for FY20 and to 15% for FY21 pending attorney review.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Craig Woolridge					X	Jerry Walker	1	X			
Roger Grutzmacher					X	Dr. Samuel Johnson		X			
Kenyatta Stewart	2	X									

2. Travel – None

3. Buildings & Grounds – None

4. Personnel

- a. To approve the following resignation:

Last Name	Position	Effective date	FY20 Salary
Brown	Apprentice Teacher Middle School Math	04/08/2020	\$35,000.00

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Craig Woolridge					X	Jerry Walker	2	X			
Roger Grutzmacher					X	Dr. Samuel Johnson		X			
Kenyatta Stewart	1	X									

5. Curriculum / Special Education – None

6. Contracts

- a. To approve the Financial Services Proposal with MRA International (HPFS) as attached.
- b. To approve the Educational Services Commission of NJ "the ESCNJ" - Master Collaborative Educational Service Agreement as attached.
- c. To approve the Swing contract for substitute services effective March 30, 2020.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Craig Woolridge					X	Jerry Walker	1	X			
Roger Grutzmacher					X	Dr. Samuel Johnson	2	X			

Kenyatta Stewart		X									
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7. Policy / Governance / Operations / Miscellaneous – None

XII. Old Business – None

XIII. New Business – None

XIV. Reports/Look Ahead/Miscellaneous

1. Next Board Meeting May 21, 2020 @6:00 PM

XV. Adjourn Public Session 7:06 PM

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Craig Woolridge					X	Jerry Walker	1	X			
Roger Grutzmacher					X	Dr. Samuel Johnson		X			
Kenyatta Stewart	2	X									